



Eclipse Fire & Safety Ltd

Position:

Safety Advisor

Hours of Work:

Full-Time/Part-Time

Wage:

Based on experience

Duties:

- Ensure safety documentation is properly completed, filed and scanned
- Ensure all parties are submitting required documentation and review
- Perform site inspections
- Monitor safety performance on our job sites to ensure compliance with client expectations
- Monitor and maintain safety supplies on-site: first aid kits, fire extinguishers, eyewash, PPE, etc.
- Participate/assist site supervisors with setting up health and safety committees onsite
- Assisting with COR Audits, ISN and Erail requirements
- Review and update SDS for individual sites
- Assist site supervisor with safety concerns/issues that may arise on-site
- Assist with setting up job sites: signage, documentation, safety supplies, etc.
- Assist with Site Docs training
- Assist the safety manager with various tasks
- Assist with site investigations and appropriate follow-up actions
- May be required to assist with WCB reporting and return to work programs
- Promote site safety for all parties involved on project sites
- Travel to various sites
- Other duties as assigned

Education and Experience:

- COR Audit experience
- Safety training courses: WHMIS, First Aid, Fall Protection, Confined Space, Hazard Identification, and TDG
- Valid Manitoba Class 5F license
- Preferably 1-2 years of experience in a safety role
- Understanding of safety in the construction industry

Please forward your resume to eclipsefiresafety@gmail.com