**Pre-Construction Manager / Estimator**

**Company: Horizon Builders Ltd.**

**Location: Brandon, Manitoba**

**About Us:**

Horizon Builders is a leading construction company committed to delivering high-quality projects on time and within budget. With a strong reputation for excellence, we are looking for a dynamic and experienced Pre-Construction Manager / Estimator to join our team.

**Job Overview:**

As a Pre-Construction Manager / Estimator, you will play a crucial role in the early phases of our construction projects. You will be responsible for overseeing and managing the pre-construction process, including cost estimation, budgeting, scheduling, and project planning. The successful candidate will collaborate with various teams to ensure the seamless transition from pre-construction to the construction phase.

**Responsibilities:**

1. **Estimating:**
	* Conduct thorough cost estimates for construction projects, considering materials, labor, equipment, and other relevant factors.
	* Collaborate with subcontractors, suppliers, and other stakeholders to gather accurate and up-to-date pricing information.
2. **Budgeting:**
	* Develop detailed project budgets based on the estimated costs, project scope, and client requirements.
	* Work closely with the project management team to align budgets with project goals and financial objectives.
3. **Project Planning:**
	* Develop and maintain comprehensive project plans outlining the critical milestones and timelines for successful project delivery.
	* Collaborate with the project team to identify potential risks and develop mitigation strategies.
4. **Client Collaboration:**
	* Engage with clients during the pre-construction phase to understand their goals, expectations, and specific project requirements.
	* Present cost estimates and budgets to clients in a clear and comprehensive manner, addressing any questions or concerns.
5. **Team Coordination:**
	* Collaborate with architects, engineers, subcontractors, and other team members to ensure alignment between design, budget, and project goals.
	* Facilitate effective communication and coordination throughout the pre-construction phase.

**Qualifications:**

* Post-Secondary Education in a Construction-related field is an asset.
* Proven experience in pre-construction and estimating within the construction industry.
* Strong understanding of construction methods, materials, and building codes.
* Proficient in construction estimating software and project management tools.
* Excellent communication and interpersonal skills.
* Ability to work collaboratively in a team environment.
* Knowledge of CCDC Contracts and common project delivery methods is an asset. (Design-Build, Bid-Build, Construction Management)
* Experience in publicly tendered projects is an asset.

**Benefits:**

* Competitive salary based on experience and ability
* Health, dental, and vision insurance
* Retirement savings plan (Coming 2024)
* Professional development opportunities
* Positive and collaborative work environment

If you are a results-driven professional with a passion for construction and a proven track record in pre-construction and estimating, we invite you to apply for this exciting opportunity. Join Horizon Builders and be part of a team that is dedicated to excellence in construction.

To apply, please submit your Cover Letter and Resume/CV to info@horizonmb.ca.

Horizon Builders is an equal opportunity employer. We encourage applicants from all backgrounds to apply.