

Student Success Advisor

Construction Trades

Full time, Regular

Competition #105-23/24

Brandon, Manitoba

Salary: \$59,974 to 75,010 (\$31.71 - \$39.66)

Classification: Guidance Officer 1 (GO1)

Assiniboine Community College has been providing exceptional learning experiences that have been transforming lives and strengthening Manitoba through applied education and research for more than 60 years. ACC's School of Trades is seeking a highly motivated and student-centered individual to join our team as a Student Success Advisor. As a Student Success Advisor, you will play a pivotal role in guiding and supporting our students as they navigate their educational and career journeys in the trades. This position offers a unique opportunity to make a lasting impact on the lives of students, helping them achieve their goals and thrive in their chosen trades program. If you have a passion for student success, possess exceptional interpersonal and communication skills, and are eager to contribute to a dynamic and supportive learning environment, we invite you to apply for this exciting position.

Be Passionate and Taking Initiative with these Responsibilities:

- Help students identify and understand their own aspirations and aptitudes.
- Coach students to define and refine strategies for academic success.
- Support students to define and refine their academic and career goals.
- Assist students to take maximum advantage of their prior learning experiences.
- Support students to identify their most effective and efficient route to academic success.
- Encourage student persistence and success through the development of a proactive plan for effective transition to, and success within, the college learning environment.
- Effectively identifies, adopts, implements, and monitors best practice academic advising and coaching.
- Develops, implements, and evaluates proactive advising strategies.
- Maintains ongoing, direct contact with students as part of a comprehensive proactive advising plan, including assessing needs, referral to resources, academic coaching, developing student action plans.
- Work closely with other campus student services to ensure comprehensive and integrated support is provided to program participants; liaises and collaborates with the Learning Curve, the Center for Learning & Innovation and other student support specialists.
- Makes necessary referrals to link students with existing on and off campus services.
- Interview applicants regarding program demands and advise about potential suitability of program, given applicant's individual disability or learning needs.
- Work with the Student Accessibility Coordinator on reasonableness of proposed accommodations and classroom implementation given program learning outcomes.

Being able to deliver results by having:

- Relevant education (Bachelor's degree) in an area relevant to the Dept. and/or in human services.
- 2+ years of advising/student service experience in a post-secondary setting.
- 2+ years of directly related college level experience working with students and the educational process in service-related roles.
- Knowledge and awareness of current college support services. Front line experience working with diverse populations is a definite asset.

This competition will remain open until filled.

We thank you for your interest. Those selected for further consideration will be contacted.

Assiniboine Community College is committed to ensuring that its policies, practices, and systems are free of barriers, emphasize the value of diversity, and promote full participation to ensure dignity, respect, and equal access for all employees. Accommodation requests are welcome at any point during the recruitment process by contacting 204.725.8729 or humanresources@assiniboine.net. This posting is available in alternate formats upon request.

Assiniboine welcomes applications from all qualified candidates who are legally entitled to work in Canada, including Indigenous peoples, persons of all abilities, members of visible minorities, all genders and sexual orientations, and all other groups protected by the Human Rights Code.

Assiniboine's campuses are located on the traditional territories of Treaty No. 1 and Treaty No. 2, and the shared traditional lands of Cree, Oji-Cree, Dakota, Dene and Anishinabek/Ojibwe peoples, and the homeland of the Métis nation.

If you are interested in this career opportunity, please forward your resume and cover letter to:

Assiniboine Community College

c/o Human Resources

1430 Victoria Avenue East, Brandon, Manitoba R7A 2A9

Fax 204.725.8736 or email careers@assiniboine.net

If you are interested in this career opportunity, please visit our careers website: <https://assiniboine.net/community/working-assiniboine/careers-assiniboine>