



1040 - 20th STREET - BRANDON, MANITOBA R7B 1M8  
OFFICE: (204) 727-1736 FAX: (204) 727-8867

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GENERAL CONTRACTORS

**Horizon Builders is seeking a Project Manager to join our Commercial / Industrial construction team.**

Locally owned and operating in Brandon MB and the surrounding area, Horizon Builders Ltd. Has been a General Contractor of choice for all types of construction projects since 1979, ranging in value from \$5000 to \$24,000,000. Horizon is seeking a team-minded individual with a construction background to be responsible for total delivery of a wide variety of projects.

**Relevant Qualifications:**

- Construction Management or Engineering-related Education
- Experience in construction, in a General Contracting environment
- Proficient with Microsoft Office and Google G-Suite software.
- Experience with Corecon or other Construction Management software would be considered an asset.
- Able to read and understand Construction Documents (Plans, Specifications, CCDC Contracts, Schedule/Gantt charts)

**Duties & Responsibilities:**

As a Project Manager at Horizon Builders, the successful candidate will be expected to perform tasks including, but not limited to;

- Plan & Schedule multiple construction projects ranging in value and scope.
- Administration and management of subcontractors, suppliers, and own forces crews.
- Manage project budget & financials and provide monthly and quarterly reporting using Corecon.
- Report to the company President and Operations Manager.
- Review and negotiate subcontracts to find revenue opportunities.
- RFI, Shop Drawing, Contract Change Management.
- Enforcement of schedule and productivity.
- Effectively work with Estimating staff to determine project budgets
- Lead and develop Office and Site staff to achieve Quality, Safety, and Productivity goals.
- Safety & Workforce Management

*Please submit Resume / CV to [info@horizonmb.ca](mailto:info@horizonmb.ca) Shortlisted candidates will be contacted.*